

CONSTITUTION OF THE ALUMNI ASSOCIATION (MRCAPS)

CHIEF PATRONS

- ❖ PRINCIPAL OF M.R.COLLEGE OF PHARMACY
- ❖ DIRECTOR OF M.R.P.G.COLLEGE

GOVERNING BODY CONSTITUTION

The Association is function through its GOVERNING BODY which shall comprise of the following members:

ELECTED MEMBERS

- President
- Vice President
- Secretary
- Joint Secretary (2 members)
- Treasurer

EXECUTIVE COUNCIL

- 10 members

EXCELLENCE COMMITTEE

- 5 members

EX-OFFICIO MEMBERS (who have completed their term)

- Past-President
- Past-Secretary

FUNCTIONING

- The term of the Board of Directors (Governing Body Members) shall be of two years.
- The President shall be the chief executive of the Association and shall convene and preside over the meetings of the Board and the General Body.
- For the purpose of implementing the decisions taken during its tenure, the Board shall be empowered to create the required administrative infrastructure for the registered office of the Association at the Institute and/or at other locations.

- For the purpose of executing its responsibilities more efficiently, the Board shall be empowered to constitute various committees, including standing committees.

BY-LAWS OF MRCAPS

President

The President, who shall be elected by the electoral college the Chief Executive of the Association. He/She shall be a regular member of the Association. . The President shall convene and preside over the meetings of the Board as well as the General Body and shall maintain their minutes. He/she shall make announcements regarding General Body Meetings, Elections and proposed amendments to the Constitution and/or By-Laws.

The president shall have access to all the books and accounts of the association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the association and shall verify the same with the accounts and vouchers relating thereto.

Vice-President

Vice President shall be elected by the electoral college. He/She shall discharge the duties of the President during his/her absence and other tasks as assigned by the Board.

Secretary

He/she shall also represent the Association in various bodies of the Institute. On behalf of the Board and the Executive committee, he/she shall oversee the functioning of the Association. The execution of the decisions and policies made by the Board and its Standing Committee(s).

Joint secretary

The Joint secretary, who shall be elected by the electoral college and shall be a regular member of the Association. He/She shall act as liaison between the Association and the Institute.

Treasurer

The Treasurer shall be elected by the electoral college. He/she shall be responsible for making all records available for the scrutiny to the auditor and shall be responsible for presenting the Statement of Accounts in the Annual General Body meeting (AGBM). He/She shall be a regular

member of the Association. The Treasurer shall oversee all the financial matters of the Association, such as

- The collection of membership dues
- Grants and donations received by the association
- The expenditure of the association.

OTHER MEMBERS

Members shall be responsible for carrying out duties assigned by the Board.

Functioning of MRCAPS

- Members of the Association shall be kept informed about its activities through circulars, newsletters or any other means considered by the association
- Financial year of the Association shall be from 1 April to 31 March. However, at the Annual General Body meeting the treasurer will present the statement of accounts for the period since the previous Annual General Body meeting.
- The Membership Charge of the Association shall be decided by the Board and may be amended from time to time.
- No member of the Association shall be personally liable for the debts, liabilities or obligations of the Association incurred by his/her activities on behalf the Association.

Elections and Procedures for Amending the Constitution

- All the elected posts of the new Board of Directors shall be filled by the elections in the Annual general Body Meetings every 2 years. Elections shall be conducted by an Election Officer, appointed by the outgoing Board.
- The Board as well as members of the General Body may propose amendments to the Constitution.
- All valid nominations for all the posts shall be brought to the knowledge of the General Body by the Election Officer.
- Voting by members present in the Annual General Body Meeting.
- Results of the voting shall be announced by the Election Officer.
- The new Board shall take over the charge of the Association within one month of its election.

Amendment of By-Laws

- Proposals for amendments to by-laws may be made by any member of the Association
- The Board of Directors shall be empowered to bring proposals for amendments

MEMBERSHIP FEES:

- Annual Membership Fee: The annual membership fee of the association shall be Rs. 200/- (Rupees Two Hundred only) for alumni members.
- The membership and subscription fees are subject to revision from time to time with the approval of the General Body.

AIMS & OBJECTIVES OF MRCAPS:

1. Towards achieving the above MISSION, MRCAPS will focus on the following objectives
2. To enable professional networking among alumnus, among professors with the alumni as well as networking of existing students with alumni for mutual benefit in academic, professional and/or business areas; including employment network for new graduates or alumni looking for career upgrade/change, and alumni displaced from workforce
3. To provide a platform for social interactions and special interest groups
4. To raise funds for the Institute;
5. To extend academic support to the institute through various networks such as 'visiting faculty network','curriculum development network','distance learning network','academic endowment network&r' etc.
6. To render assistance to students of the institute through grants, scholarships and prizes and to provide assistance in academics, placement or any other area as appropriate
7. To provide financial and technical collaboration support for cutting-edge applied & industrial research for the global marketplace
8. To provide financial and technical collaboration by alumni researchers and faculty in top research institutions around the world
9. To encourage and facilitate the alumni taking up activities that are geared to improve society at large and contribute to national development
10. To providing group benefits like health services, health insurance, medical services etc.
11. To helping alumni families and needy Alumni
12. To mobilize funds required to manage the affairs and activities of the association
13. To further such OBJECTS as the GENERAL BODY may decide from time to time